



## **A GUIDE TO THE COMPILATION OF THE EVALUATION QUESTIONNAIRE FOR PHD STUDENTS**

(Version n. 01)

(Approved by the Quality Assurance Presidium – April 12th 2024)

## Index

1. Introduction.....	pag.3
2. How to access .....	pag.3
3. Compilation windows.....	pag.6
4. Questions and statements .....	pag.6
5. Submission.....	pag.11

## 1. Introduction

This questionnaire is aimed at doctoral students enrolled in a Ph.D. programme at the University of Urbino Carlo Bo.

Feedback management represents one of the basic requirements of Quality Assurance Systems, and the implementation of a specific questionnaire for Ph.D students has recently become a compulsory requirement to meet QA standards within the National Quality Assurance System. The results will help the University and the Ph.D. courses to foster inner self-assessment and improve the overall system.

In the questionnaire you are asked to evaluate training activities, experiences abroad and services.

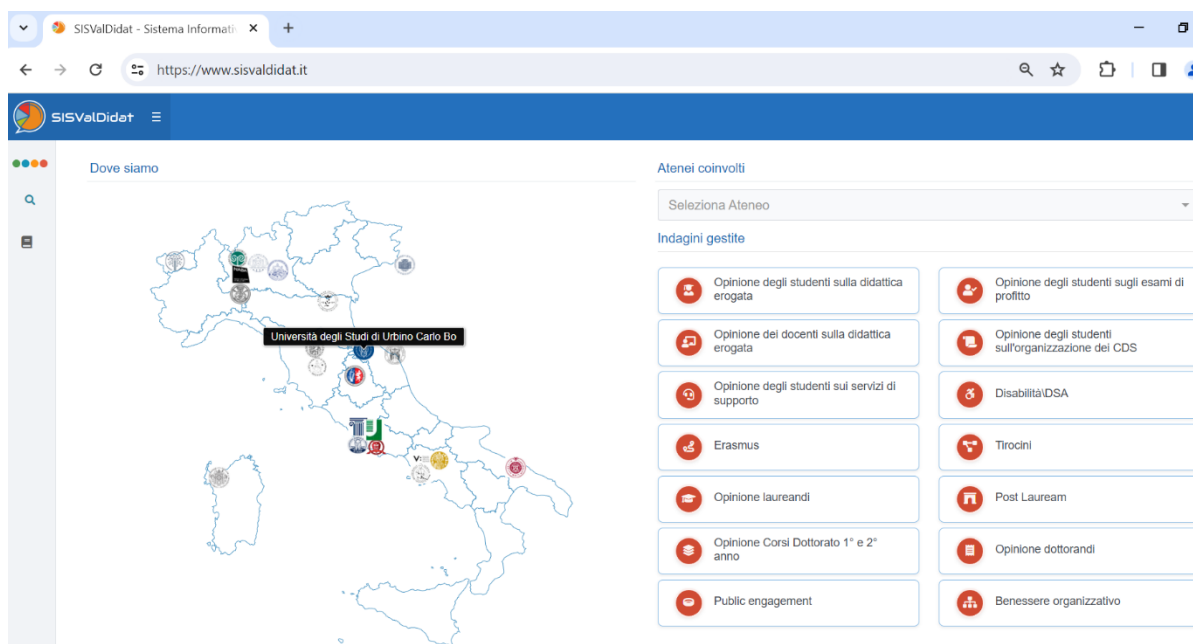
The questionnaire is anonymous and the questions include multiple-choice answers, evaluations via Likert scale, and a final box of free text in which you can write any suggestion useful for improvement.

The present document is aimed to guide you to access the IC platform and provide you an overview of the questionnaire.

Filling out the questionnaire is easy and will only take a few minutes of your time. Thanks!

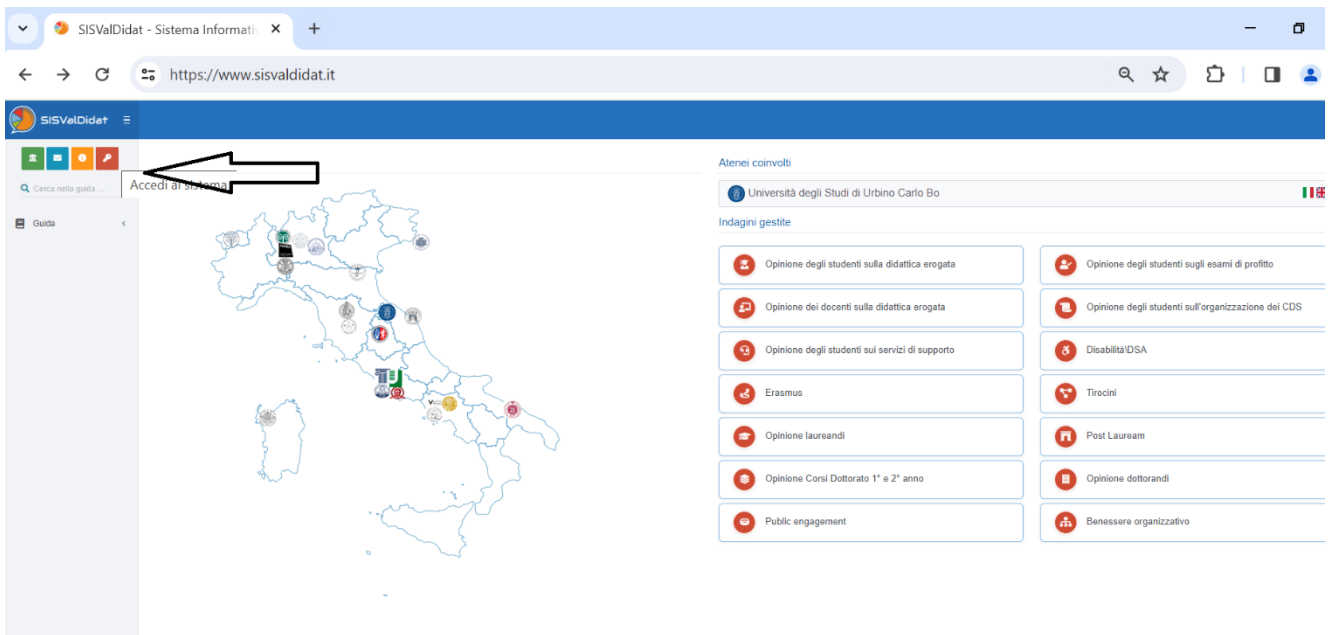
## 2. How to Access

- Log on to <https://sisvaldidat.it/>
- Under the drop-down menu, choose **Università degli Studi di Urbino Carlo Bo**

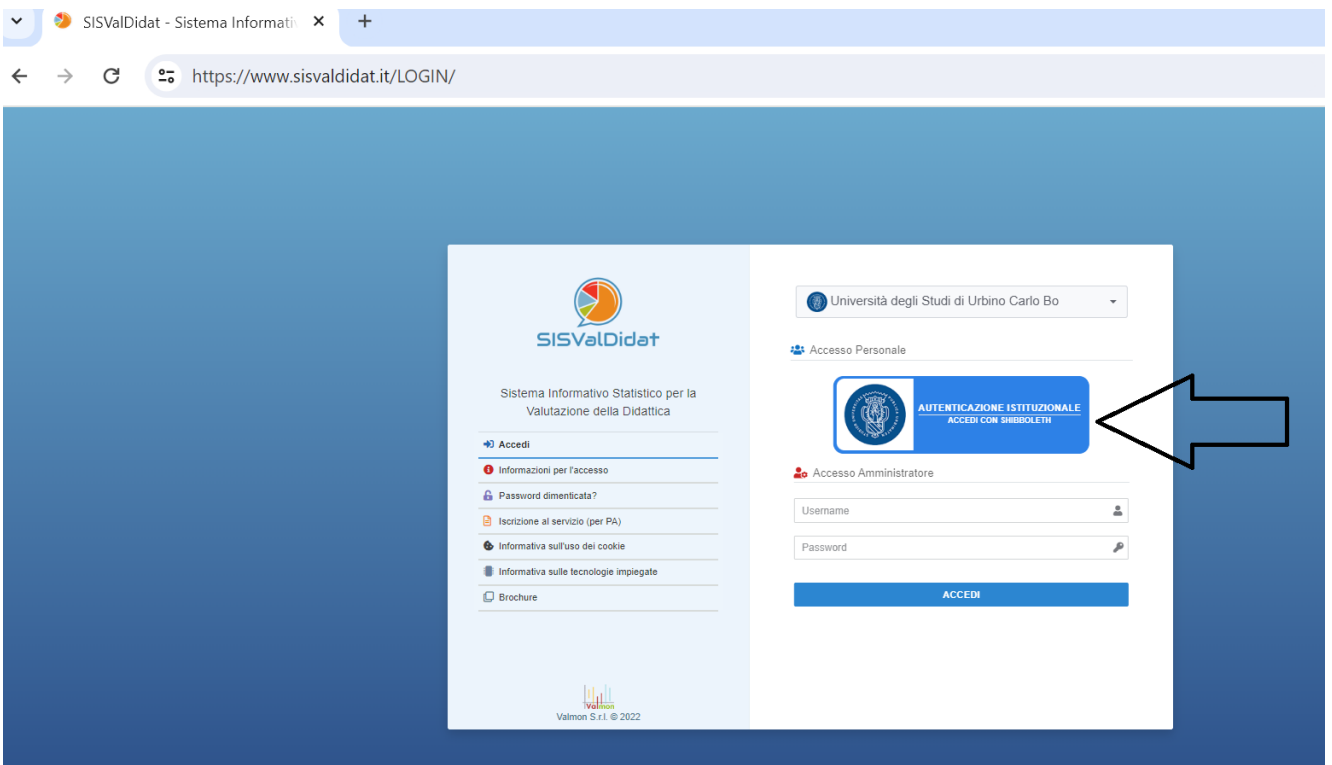


The screenshot shows the SISValDidat web application. The browser address bar displays <https://www.sisvaldidat.it>. The page features a blue header with the SISValDidat logo and a navigation menu. On the left, there is a sidebar with a search icon and a 'Dove siamo' section containing a map of Italy with various university locations marked. A tooltip over the map highlights 'Università degli Studi di Urbino Carlo Bo'. On the right, the 'Atenei coinvolti' section includes a dropdown menu for selecting the university. Below this, the 'Indagini gestite' section displays a grid of survey topics, each with a red icon and a title: 'Opinione degli studenti sulla didattica erogata', 'Opinione dei docenti sulla didattica erogata', 'Opinione degli studenti sui servizi di supporto', 'Erasmus', 'Opinione laureandi', 'Opinione Corsi Dottorato 1° e 2° anno', 'Public engagement', 'Opinione degli studenti sugli esami di profitto', 'Opinione degli studenti sull'organizzazione dei CDS', 'Disabilità DSA', 'Tirocini', 'Post Lauream', 'Opinione dottorandi', and 'Benessere organizzativo'.

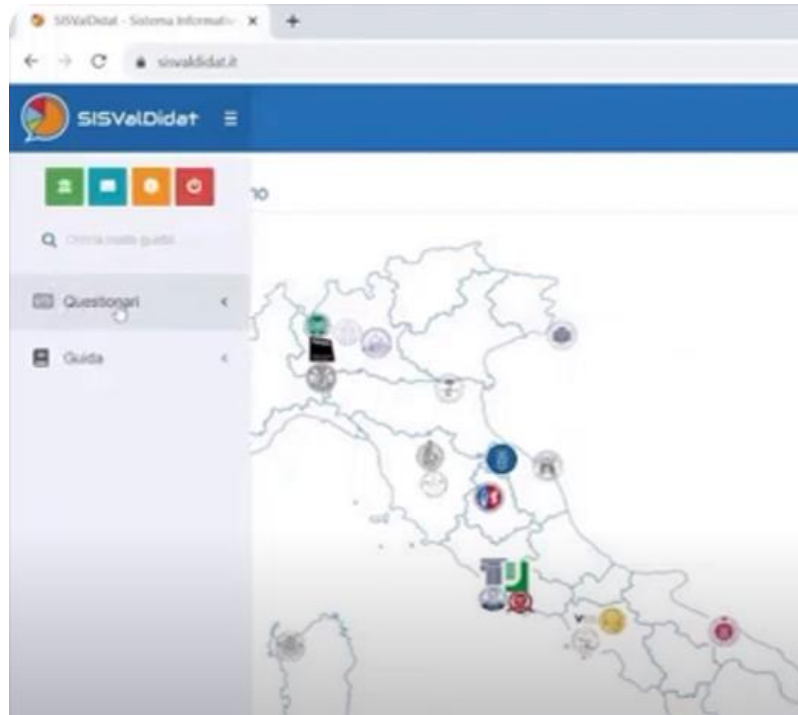
- Click on the colored circle at the top left of the screen and then on the square icon in red with the key



- Click directly on "INSTITUTIONAL AUTHENTICATION - LOGIN WITH SHIBBOLETH" and access with your credentials and you'll be logged in



- Click item QUESTIONARI (SURVEYS)



The system displays the epigraph of the PhD course, (1), the questionnaire to fill in according to the year of enrolment (2) and the option of the language (italian/english) among which to choose (3).



- Choose the language – it is possible to switch from one language to the other also during the compilation.

### 3. Compilation window

Questions are marked with “letters”, progressive numbers and colours (red for questions you still have to answer).

<b>Letter "J"</b>	identifies multiple-choice questions – sometimes more than one answer is allowed;
<b>Letter "D"</b>	identifies statements that need a rating from 1 to 10 (1 totally disagree, 10 totally agree)
<b>Letter "O"</b>	identifies free text max 600 characters


The set of questions you are asked to answer depends on your situation and, accordingly, the answer you previously gave you will be prompted to the following question. (For ex. if you did not spend a period of stay abroad, you will not be asked to evaluate it).

After having expressed each evaluation, the system will ask you to save the answer before proceeding to the next one. If necessary, you can go back and “edit” (cancel) your previous statement and provide another answer.

Here is the main screen it will open:



### 4. Questions and statements for evaluation





Training			
J1	Does the Ph.D. program include structured educational activities (courses, seminars, workshops)?	YES	
		No	Jump to J5
D1	The educational activities are comprehensive and consistent with the main topics of the Ph.D. program.		







D2	The topics covered in the course of the educational activities are in-depth and up-to-date.		
D3	The educational activities are beneficial for the development of the doctoral thesis.		
D4	The workload required by structured educational activities (courses, seminars, workshops) allows me to dedicate myself adequately to research activities and my thesis.		
J2	Did the educational activities include assessments (exams, presentations, assignments) at the end of the course?	Yes, always	
		Yes, sometimes	
		No	Jump to D6
D5	The evaluations of the educational activities accomplished (exams, presentations, assignments) are taken into consideration for the year-end assessment.		
D6	Overall, I am satisfied with the provided educational activities..		
J3	Is the educational activity distinct from the one provided in courses related to master's degree programs?	Yes, always	
		No	
		Not always	
J4	Did the educational activity also include additional modules? (more than one answer allowed).	Yes, interdisciplinary, multidisciplinary and transdisciplinary modules were included	
		Yes, modules related to entrepreneurship, accessing competitive funding, publishing and valorizing/disseminating research results were included	
		No	Jump to J8
J5	What methods are used to monitor the research activity during the recently concluded academic year? (more than one answer allowed).	Presentation of individual research results.	
		Presentation of group research results.	
		Evaluation of the progress of the thesis work at the end of the academic year.	
		None	
J6	Did you benefit from or are you benefiting from the additional budget provided by the DM 226/2021 of at least 10% for research activities?	Yes	
		No	








Experiences abroad			
J7	Have you spent, are you currently spending, or do you plan to spend periods of study or research abroad, consistent with your educational project?	Yes, I have spent or am currently spending	
		Yes, I intend to spend	
		No	Jump to J9
D7	During the Ph.D. program, I received adequate information and support from the professors regarding the possibility of conducting experiences abroad.		
D8	The support received from the home university for the period of study or research abroad is satisfactory.		
D9	The support received from the host university/institution for the period of study or research abroad is satisfactory.		
D10	Overall, I am satisfied with the period of study or research abroad.		
J8	Did you benefit from or are you benefiting from or do you plan to benefit from the increase in the scholarship up to 50% for periods of mobility abroad?	Yes, as a scholarship holder, I have benefited from the increase in the scholarship up to 50% for periods of mobility abroad.	Jump to J10
		No, as a scholarship holder, I have not benefited from the increase in the scholarship up to 50% for periods of mobility abroad.	Jump to J10
		No, as a non-scholarship holder, I have not benefited from the increase in the scholarship up to 50% for periods of mobility abroad.	Jump to J10
J9	Why did you choose NOT to spend periods of study or research abroad during the Ph.D. program? (more than one answer allowed).	The educational opportunities offered in this program are adequate and do not require further experiences at foreign insitutions.	
		I have not received authorization from the Board /Collegio Docenti	
		I have not identified a facility that I am interested in or available to accommodate me.	
		I was not aware of ths possibility.	
		Since I am not a scholarship holder, there were no specific funds allocated for activities abroad, or the funds that were available were not sufficient.	
		The disbursement methods of the funding did not allow me to go abroad.	
		Other	



Experiences at other national /international research institutions/companies/public administrations		
J10	<p>Have you spent, are you currently spending, or do you plan to spend periods of study or research, consistent with your educational project, at national/international Research Institutions, Companies, or Public Administration?</p>	Yes, I have spent or am currently spending
	Yes, I intend to spend.	Jump to D20
	No	Jump to J13
J11	<p>In which type of institution? (more than one answer allowed).</p>	<p>National/international research institution</p> <hr/> <p>Firm</p> <hr/> <p>Public Administration</p>
D11	<p>During the Ph.D. program, I received adequate information and support from the professors regarding the possibility of undertaking experiences at other institutions.</p>	
D12	<p>The support received from the home university for the period of study or research at other institutions is satisfactory.</p>	
D13	<p>The support received from the host institution for the period of study or research at other institutions is satisfactory.</p>	
D14	<p>Overall, I am satisfied with the period of study or research at other research institutions/companies/public administration</p>	
J12	<p>Have you received or are you receiving financial support for the periods at research institutions, companies, or public administration?</p>	<p>Yes, as a scholarship holder, I have benefited from the increase in the scholarship up to 50% for periods of mobility abroad.  <span style="color: red; font-weight: bold;">Jump to D15</span></p>
		<p>No, as a scholarship holder, I have not benefited from the increase in the scholarship up to 50% for periods of mobility abroad.  <span style="color: red; font-weight: bold;">Jump to D15</span></p>
		<p>No, as a non-scholarship holder, I have not benefited from the increase in the scholarship up to 50% for periods of mobility abroad.  <span style="color: red; font-weight: bold;">Jump to D15</span></p>
J13	<p>What is the main reason why you chose not to spend periods of study or research at research institutions, companies, or public administration during the Ph.D. program?</p>	<p>The educational opportunities offered in this program are adequate and do not require further experiences at foreign insitutions.</p>
		<p>I have not received authorization from the Board (Collegio Docenti).</p>
		<p>I have not identified a facility that I am interested in or available to accommodate me.</p>
		<p>I was not aware of ths possibility.</p>
		<p>No additional funding was provided, or the funding provided was not sufficient.</p>
		<p>The disbursement methods of the funding did not allow me to go abroad.</p>
		<p>Other</p>

Facilities and support services	
D15	The personal workspace provided for doctoral students is adequate in terms of size, equipment, and other resources 
D16	The classrooms and spaces used for educational activities are suitable in terms of visibility, acoustics, and seating availability. 
D17	He library services are adequate for my needs. 
D18	The computer equipment and internet connections are sufficient for all the activities carried out. 
D19	The research equipment necessary for my work is adequate and accessible. 
D20	I am satisfied with the support provided by the central administrative offices. 

Teaching activities		
J14	Have you personally carried out or are you currently carrying out teaching or teaching support activities during your Ph.D. program?	Yes, I have delivered regular lectures.
		Yes, I have been involved in supplementary activities such as tutorials, seminars or mentoring.
		Yes, I have been involved in both regular lectures and supplementary activities such as tutorials, seminars or mentoring.
	No	<a href="#">Jump to D23</a>
D21	The teaching activity I am engaged in is beneficial to my educational development. 	
D22	The workload required by the teaching activity I am engaged in allows me to dedicate myself adequately to educational activities, research, and the thesis 	

Transparency and involvement	
D23	The information regarding educational and research activities is always up to date. 
D24	The doctoral students are involved in the planning of these activities. 
D25	The information regarding deadlines and administrative procedures is always up to date. 

J15	During the course, have you been involved in conducting research activities in collaboration with other universities?	Yes	
		No	
J16	During the course, have you been involved in research activities that promoted technology transfer in collaboration with companies?	Yes	
		No	Jump to D29

Research	
D26	The Ph.D. Programme is teaching me to carry out research more independently. 
D27	The Ph.D. Programme is teaching me to structure and communicate the results of my work. 

Ph.D. thesis			
J17	You have already been assigned a supervisor?	Yes	
		No	Jump to D29
D28	My supervisor is helpful and available. 		
D29	Overall, I am satisfied with the research activities related to my Ph.D. thesis. 		

Overall satisfaction	
D30	So far, I am overall satisfied with the Ph.D. program.. 
O1	Additional suggestions for improving the quality/organization of the doctoral program (free text max 600 characters)

## 5. Submission

Click on “Finish” to submit the questionnaire.

SISValDidat

UNIVERSITÀ DEGLI STUDI DI URBINO CARLO BO  
DEPARTMENT

Inglese

a.a. 2022/2023  
Opinion on PhD Courses 1st and 2nd year

Compilation time  
00 : 00 : 15

Cancel Save draft Finish